
 European Young Engineers		<h1>ROLE DESCRIPTION</h1>		Code	RD-VP-PP		
				Rev. / Date	1	13Mar2019	
POSITION	VOLUNTARY	COUNTRY	ANY IN EUROPE				
ROLE TITLE	Vice President (Public Policy)						
OBJECTIVE	To lead the Public Policy team, to direct the analysis, development and promotion of policies that advance the mission of EYE. To coordinate activities in the Public Policy department, such as management of study groups and the time schedule of group activities regarding policy-making and to ensure that the Public Policy team collects and analyses the opinion of EYE members.						
REPORTING RELATIONSHIPS	REPORTS TO	<i>HIERARCHICAL</i>		<i>FUNCTIONAL</i>			
		– EYE President		– Vice Presidents & Task Force – EYE Council			
POSITION ELECTION	ELECTION	By the Council		TERM OF OFFICE	1 year		
	RULE	The Vice Presidents shall be elected by the Council for a term of one year. The VP can re-apply for the same VP position or a different position after the end of the year. The Council votes by majority vote except another voting system is decided beforehand.					
POSITION RESIGN	REPORTS TO	– President – Vice Presidents – Public Policy Department		FORM	In writing		
	RULE	In case that a VP is leaving the EYE Management Board, is becoming inactive or wants to step down to the Task Force, the Management Boards votes internally with a majority vote on a successor on an interims basis. The President needs to initiate this vote (e.g. making the decision if a VP is considered to be inactive). In case of an equal amount of votes for two candidates, the Presidents vote is counting twice. Before the next Council Meeting the position is advertised to the public.					
POSITION DISMISS	DISMISS	By the Council		-	In writing to the President		
	RULE	If the Vice Presidents behavior or performance is deemed unsatisfactory he/she may be dismissed by the EYE Council. This must happen by a majority vote in a Council Meeting.					

Vice President (Public Policy)

ROLE DESCRIPTION

Code	RD-VP-PP	
Rev. / Date	1	13Mar2019

CODE	MAIN RESPONSIBILITIES AND ACTIVITIES	SHARED OBJECTIVES	CONTACTS	
			INTERNAL	EXTERNAL
1	Coordinate the Public Policy Team <ul style="list-style-type: none"> - Scheduling meetings - Keeping track of deadlines 	VP/PPTF		-
2	Actively coordinating and communicating with other EYE departments (i.e. member management, public relations and finance)	VP/PPTF/MMVP/PRVP	PPTF	-
3	Managing interfaces with <ul style="list-style-type: none"> - TF President - European Commission - Other policymakers - External publishing channels - Universities 	VP/PPTF	-	-
4	Long term strategic planning of Public Policy Group including defining KPI's which are presented during the council meeting	VP/PPTF	TF	Council
5	Supporting EVP/ETF with reports on public policy to be presented at events e.g. workshops, presentations and department reports.	VP/PPTF	EVP	Conference organisers
6	Recruiting working groups	VP/PPTF	VPHR	Any
7	Reviewing whitepapers, opinion papers and debate articles, and published reports on the EYE Website	VP/PPTF/PRTF	PRTF	Any
8	Contributing towards the growth of the EYE organisation and network.	VPs/TF		Any
9	Being the main contact point for other policy makers and NGO's	-	-	Any
10	Direct the analysis, development, and promotion of policies that advance the mission of the EYE	VP/PPTF		Council
11	Attending the VP Skype meetings and presenting the current status of the department.			

 European Young Engineers		ROLE DESCRIPTION		Code	RD-VP-PP	
				Rev. / Date	1	13Mar2019
PERSONAL INFORMATION	COUNTRY OF RESIDENCE	READ ONLY		NOTES		
	MEMBERSHIP ORGANIZATION					
	CONTACT DETAILS (E-MAIL, PHONE)					
	DATE AND PLACE OF BIRTH (Optional)					
STATEMENT		I confirm that I am committed to the advancement of EYE and agree to be held to the requirements and obligations of the role described above.				
VICE PRESIDENT						
EYE PRESIDENT:						
		NAME	SIGNATURE	DATE		

Vice President (Public Policy)